

Headquarters U.S. Air Force

Integrity - Service - Excellence

AF Contracting Knowledge Management

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5 October 2004





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Overview



AF Contracting Knowledge Management

- Definition of Knowledge Management (KM)
- Vision
 - Knowledge Sharing across the Enterprise
 - AF Portal, Contracting Workspace
- Promote & Institutionalize Knowledge Sharing
 - Implementation and Training Team (ITT)
 - Suggestion Box and Knowledge Sharer certificates
 - Communities of Practice
- AFFARS Library Enhancements
 - Enhanced AFFARS, Integrated with MAJCOMs
 - More Content, Alerts, Topical Index
- New AQC Websites



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KM Definition

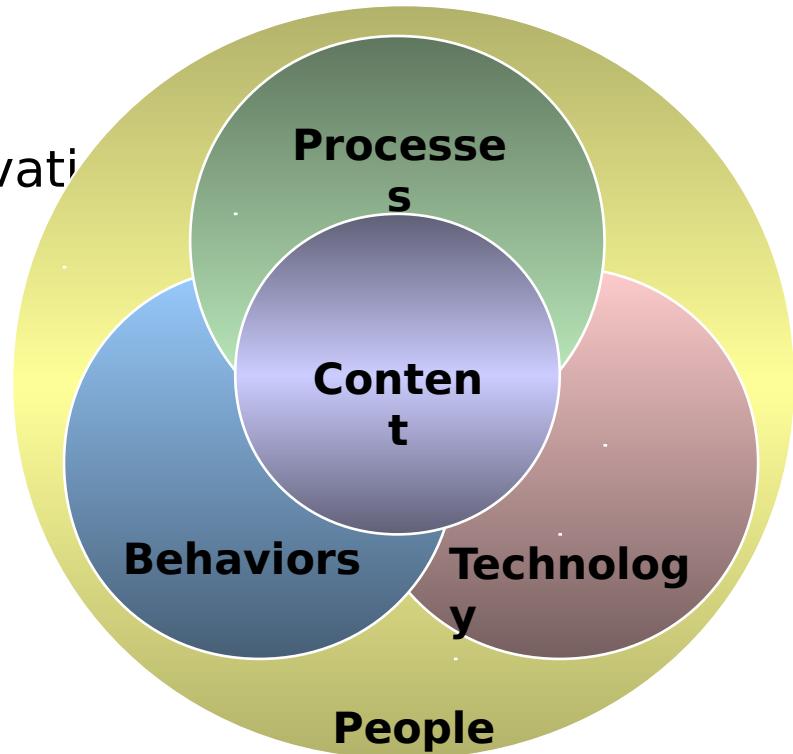


AF Contracting Knowledge Management

■ Knowledge Management

Processes, Technology, and Behaviors that deliver the right Content to the right People at the right time and in the right context so that they can:

- Make the Best Decisions Quickly
- Accelerate Competency and Innovation
- Support the Mission
- Solve Problems





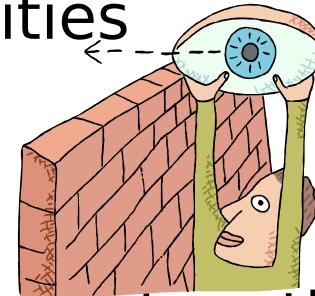
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Vision



AF Contracting Knowledge Management

- Provide AF Contracting professionals timely information so they can anticipate and deliver capabilities
 - High Quality Content (that's current)
 - Easy to find (No Googling required)
 - Focused to their needs
- AF Contracting Community must foster a collaborative, knowledge sharing environment
 - Share innovative **strategic** solutions
 - Reduce duplication, **invent the wheel just once!**
 - Improve **efficiency** and **effectiveness** of workforce
 - Increase competency of workforce—become a true learning organization



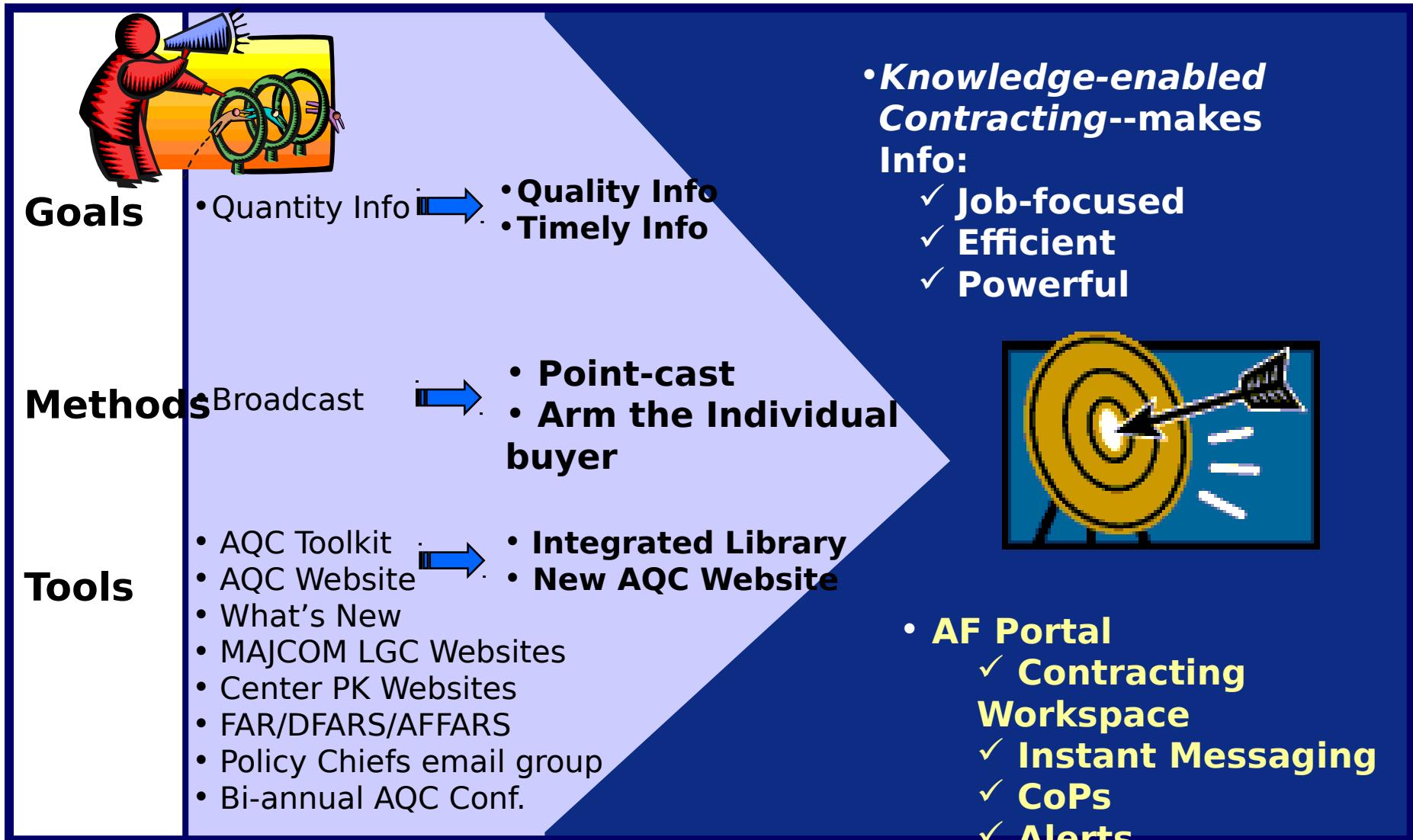
AF Contracting Vision - Agile sourcing through innovative strategic solutions developed by multi-skilled professionals who anticipate and deliver warfighting capabilities



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Knowledge-Enabled Contracting





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Notional Contracting Workspace



AF Contracting Knowledge Management

- **Head's-up Display!**
- **Standard Format AF-wide**
- **Non-redundant info!**
- **Point-cast to our Workforce**



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ITT



AF Contracting Knowledge

- Implementation and Training Team (ITT) Management
 - An active network of contracting professionals from all MAJCOMs, DRUs, AQC, and DAU
 - Chartered to ensure good training tools are available to the field
 - Team works new policy and existing training gaps
 - Share/leverage resources, create training tools **once!**

- Issues vetted by ITT and training approach developed
 - Lead organization develops/obtains training resources
 - ITT reviews/validates training package
 - AQCP approves release to the field
 - Posted to Library, notification provided thru “What’s New” posting





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ITT



AF Contracting Knowledge

■ **Training provided so far:**

- Source Selection
- AFFARS 5315 rewrite
- Fiscal Law
- SDVOSB
- Market Research
- CPARS reporting
- Berry Amendment
- Contract Bundling
- Commodity Councils

Management

■ **Training in the Works:**

- Contractors in the Workplace
- Contractors Accompanying a Deployed Force
- Contract Modifications
- Negotiations
- Pricing Documentation
- Construction Strategies
- Pricing Documentation (PNMs)
- Services Acquisitions

■ *ITT's ConOps proven - ITT is making a difference!*



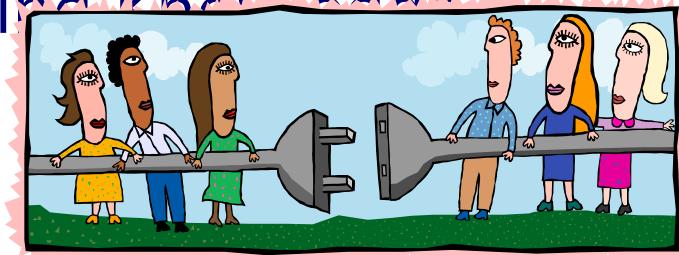
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Communities of Practice (CoP)



AF Contracting Knowledge

- Communities of Practice (CoPs)
 - A place to **share information** and **connect people** with common interests
 - AQC supports AFMC's Air Force Knowledge Now (AFKN) and DAU's Acquisition Community Connection (ACC)
 - New AQC restricted website will identify CoPs of value to AF Contracting Community
 - Those with broad interest and actively managed by recognized expert
 - HQ effort underway to leverage joint environment/resources
 - DAU, DCMA, OSD, Services discussing how to integrate CoPs
 - Contingency CoP on DAU site good model of integrated effort





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AFFARS Suggestion Box

AF Contracting Knowledge Management



- Web-based tool to collect valuable contracting knowledge
 - Looking for training materials, guides, good practices, lessons learned, samples, templates, ideas, web links and FEEDBACK
 - Inputs and suggestion evaluated by Air Staff POCs
 - Knowledge posted to AFFARS Library when appropriate



Suggestion Box

...it is really nice to hear back when you make a suggestion and know that it was worthwhile. That alone encourages suggestions, so I compliment you for taking the time to try and maintain a good suggestion program.

Thanks

Terry C (AAC/AF)

- Submitter recognized with Knowledge Sharer certificate



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AFFARS Suggestion Box

AF Contracting Knowledge Management



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Ms. Debbie Vaughn

Is proudly recognized as a

USAF Contracting KnowledgeSharer

For outstanding contributions to the

AFFARS Library



[Laws / Regulations / Policy](#)

[Informational Guidance](#)

[Training](#)

[Community Advice](#)

[Suggestion Box](#)

Awarded on this date: 7 JUNE 2004

CHARLIE E. WILLIAMS, JR.
Deputy Assistant Secretary (Contracting)
Assistant Secretary (Acquisition)



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Library Enhancements



AF Contracting Knowledge Management

- Enhanced AFFARS
 - Direct access to focused information (from Library)
 - Embedded hyperlinks to references and Mandatory Procedures and Informational Guidance
- MAJCOM Integration
 - Linking to MAJCOM content using consistent format/structure
- Dedicated effort to add focused content to Library
 - AFFARS Part 6, 12, 24, 26, 37 (A&AS)
- Library alert capability being tested
 - Focused notifications



One stop shopping for contracting knowledge....well almost but we're working on it!



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Topical Index

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- AFFARS Library is full of good content but it's of no value if people don't know what's there!!!
 - Affirmative Procurement, Bankruptcy, Section 508



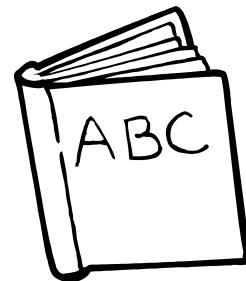
- Topical index makes it **easier** to find **information**

"Works like a charm. Many many thanks, this is a great site with fantastic support personnel."

Jimmy (DoD Dependent Schools - Europe)

"Your AFFARS Topical Index is a great tool that should be quite helpful."

Thanks, Dave L (AAC/PKC)



"From what I have seen and now used this is a great resource."

Thanks Bill C. (22 CONS)

"If we only knew what we know, we would be 30 percent more productive."

Lewis Platt, former CEO of Hewlett-Packard

AIR FORCE CONTRACTING: EXPEDITIONARY - AGILE - INNOVATIVE





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New AQC Websites

AF Contracting Knowledge Management



- SAF/AQC Website split into restricted and public websites
 - Old website not compliant with DoD & AF Web policy
 - Internal information should be maintained on limited access page
 - Only info of interest to public should be on a public page
- SAF/AQC website not fully meeting needs of Community
 - Lost strategic focus, content not kept current
 - Needs/expectations of contracting community have changed
- New restricted website developed by team
 - Vision is one-stop shopping for contracting knowledge/resources
 - Content will later be migrated to AF Portal/Contracting Workspace



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New AQC Websites

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Management



New Restricted Website

New Public Website



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Summary



The Contracting workforce must transition to a knowledge-savvy internet-linked team of professionals who are just a keystroke away from the best solution for acquiring the warfighter's needs.

